

**QP Code: PBN205**

## **B.Sc.(N) [Post Basic (2<sup>nd</sup> Year)]**

BF/2019/02

### **Introduction to Nursing Administration**

[New Scheme-w.e.f. 2007 admission]

**Time : 3 Hours**

**Max Marks : 75**

*Note: 1.) Attempt all questions.*

*2.) NO SUPPLEMENTARY SHEET SHALL BE ALLOWED /PROVIDED.*

*3.) The Student must write O.P. Code in the space provided on the Title Page of the Answer Book.*

1. (i) (a) Explain the meaning of term Organizing. [2]  
(b) List the advantages of Organization Chart. [5]  
(c) Draw an Organization Chart of your Hospital. [4]  
(d) Explain the line of authority and unity of command in above Organization Chart. [2+2=4]

**OR**

[2+2=4]

- (ii) (a) Explain the importance of physical layout and facilities in ward to provide quality patient care. [5]  
(b) List the advantages and disadvantages of team Nursing. [2+2=4]  
(c) Describe the role of a ward sister in specific ward (specify the ward). [6]
2. (a) Explain the meaning of term Rotation Plan. [2]  
(b) List the principles a nurse administrator will keep in mind while making a Rotation Plan or Duty Roster. [6]  
(c) Make a Rotation Plan for Medical Surgical Ward for 2 weeks for 7 Nurses. [7]
3. (a) List the various Disciplinary Problems faced in a Hospital. [2]  
(b) Describe the process or procedure adopted in a Hospital to handle Disciplinary Problems. [5]  
(c) Explain the role of a nurse administrator in a Disciplinary Committee. [3]
4. (a) Explain the meaning of terms Group and Group Dynamics. [2+2=4]  
(b) Describe the stages of Group Formation. [3]  
(c) Discuss the importance of Group Dynamics in Nursing. [3]
5. **Write Short Notes on any FIVE of the followings :** [5x5=25]  
(a) Role of a Nurse Administrator in Evaluation of Nursing Services.  
(b) Safety Measures in Hospital for Patient Safety.  
(c) Role of a Nurse Manager in Providing Cost Effective Nursing Care.  
(d) Role of a Nurse Administrator in handling Communication Problems and Removing Communication Barriers.  
(e) Role of a Nurse Administrator in Staff Welfare Activities.  
(f) Role of Nurse Administrator in Time and Leave Planning.  
(g) Various methods of Reporting in a Hospital.
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