

B.Sc.(N) [Post Basic (2nd Year)]

BF/2015/08

Introduction to Nursing Administration

[New Scheme-w.e.f. 2007 admission]

Time : 3 Hours

Max Marks : 75

Note : Attempt all questions.

1. (i) (a) Define Administration and Management. [3]
(b) Explain the factors affecting Ward Management. [4]
(c) Discuss the importance of having knowledge of nursing administration. [8]

OR

- (ii) (a) Explain Budgeting and role of a nurse administrator in financial management. [3+4]
(b) Describe the principles which you as nurse administrator will keep in mind while planning the budget [8]
2. (a) Explain the difference between job description and job analysis. [3]
(b) Write the job responsibilities of a staff nurse. [7]
(c) Explain the factors affecting quality of patient care. [5]
3. (a) Discuss the various types of patient assignments. [5]
(b) Explain which type of patient assignment you would recommend for your ward and why. [5]
4. Supervision is considered as one of the most important responsibility of nurse administrator:
(a) Explain the concept of supervision. [2]
(b) Write the objectives of supervision. [3]
(c) Discuss the factors affecting staffing of the unit. [5]
5. **Write Short Notes on any FIVE of the followings :** [5x5=25]
(a) Maintenance for therapeutic and physical environment for patients.
(b) Types of records in nursing administration.
(c) Staff welfare policies.
(d) Role of a nurse administrator in legal aspect in nursing.
(e) Staff development
(f) Principles of organization.
(g) Quality assurance in nursing.
