

# B.Sc.(N) [Post Basic (2<sup>nd</sup> Year)]

BF/2014/08

## Introduction to Nursing Administration

[New Scheme-w.e.f. 2007 admission]

Time : 3 Hours

Max Marks : 75

Note : Attempt all questions.

1. (i) (a) Define "hospital". [3]  
(b) List down the functions of a hospital. [4]  
(c) Describe the role of a nurse as a member of the health team in a hospital. [8]

**OR**

- (ii) (a) Describe the factors which affect quality nursing care. [7½]  
(b) Describe the nurses responsibility in maintaining a therapeutic environment in the hospital. [7½]
2. (a) What is personnel management ? [5]  
(b) What are the staffing norms of a general hospital ? [4]  
(c) Write a brief note on the facilities to be provided to the staff for welfare purpose. [6]
3. (a) What are the principles of supervision ? [3]  
(b) Mention a few tools and techniques of supervision. [3]  
(c) Enlist the qualities of a good supervisor [4]
4. (a) What is hospital information system ? [5]  
(b) How does it help in keeping public relations ? [5]
5. Write Short Notes on any **FIVE** of the followings : [5x5=25]  
(a) Financial management and the nurse.  
(b) Human relations in Nursing.  
(c) Inventory control.  
(d) Problem solving process.  
(e) Principles of administration.  
(f) Nursing audit.  
(g) Rotation plan of placement of nurses.
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