

B.Sc.(N) [Post Basic (2nd Year)]

BF/2010/05

Introduction to Nursing Administration

[New Scheme-w.e.f. 2007 admission]

M.M. : 75

Time : 3 Hours.

Note: Attempt all questions. Answer all parts of a question at one place.

1. a. Discuss the principles of administration. [10]
b. Explain the concept of cost effectiveness. [5]
 2. a. Describe your role as a nurse administrator for maintenance of physical and therapeutic environment in a patient care unit. [9]
b. Explain rotation plan. [6]
 3. a. Discuss the job description of a staff nurse working in a general surgical ward. [6]
b. Enumerate on the disadvantages of job description. [3]
c. Explain nursing audit. [6]
 4. a. Explain the changing concept of supervision. [5]
b. List the tools and techniques that can be utilized by a supervisor for the effective management of nursing service either in hospital or community. [5]
c. Explain two of the techniques listed by you for supervision of nursing personnel. [5]
- Or**
- a. Explain "Performance Appraisal". [5]
 - b. Comment on the need for proper assignment of duties and time planning for effective management of a nursing unit. [5]
 - c. Discuss the legal responsibilities of a staff nurse working in operation theatre. [5]
5. **Write short notes on any THREE:** [5x3=15]
 - a. Nature and purposes of staffing.
 - b. Principles of material management.
 - c. Hospital information system.
 - d. Role of a nurse administrator in financial management.
 - e. Skill training in nursing.
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